



CONTEMPLATION OR PRAYER SPACE POLICY

Policy Reference Number:

Policy Implementation Date:

Policy Review Date:

October 2009

September 2011



Haines Business Systems Ltd
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Introduction

The Company is committed to diversity and equality, and to supporting the health and wellbeing of its employees. Part of this commitment extends to the provision of spaces in larger company premises for contemplation or prayer (known as *the Contemplation Room*). Employees at this company have a right to practice their faith at their own discretion, and may use this space to pray. Alternatively, the space may be used for quiet contemplation, meditation and reflection. We believe that not only does this help the company provide an inclusive and supportive working environment, it also promotes creativity and innovation amongst our employees.

We will aim to do our best to provide such rooms in our premises. However, it will not always be possible to do so because of space constraints. However, when we have been unable to dedicate a specific space for this purpose, we will still do our best to find quiet areas where employees can contemplate, meditate or pray.

Use of Contemplation Spaces

The company provides these spaces for any employee, of any faith, to use at any time, for prayer, reflection, meditation, or simply for some quiet time. The room is multi-faith. Employee faith groups (where employees from the same faith choose to meet together to pray, and practice their faith together) may use the room for congregational meetings. However, it should be noted that ...